

Property Management Plan

Template

Using this Template

This template, adapted from the Wisconsin Department of Natural Resources, is intended to assist private landowners in the development of a written management plan. A written management plan describes the property, outlines management goals, and specifies short and long-term management activities. A written plan is an important document that can help with knowledge transfer and succession/estate planning.

To create a management plan from this template:

1. Delete the template title page (previous page) and this page.
2. Replace [bracketed text] on the cover page (next page) with your property information.
3. Replace [bracketed text] in the tool header area at the top of page i (Contents page) with the same property information as on the cover page.
4. Complete the entire template. Each section contains abbreviated instructions, shown in italics, and a content area. The content area is marked with a placeholder symbol (●) or with a table. Relevant text from other documents may be pasted into content areas.
5. To add rows to tables, click on last row of table to select it, then click "Table", then "Insert", then "Row below".
6. After completion, update the table of contents by right-clicking on it and selecting "Update Field," then "Update entire table."

NOTE: Please remove this page when creating your property management plan.

WISCONSIN COVERTS PROJECT



Promoting Woodland Wildlife Stewardship

PROPERTY MANAGEMENT PLAN

[PROPERTY NAME]

File Location:

Enter here

Revision Date:

Enter here

Prepared By:

Enter here

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Section 1. Property Overview

1.1 General Information

- **Ownership:**
- **County(ies):**
- **Township(s):**
- **Town, Range, Section:**

Can be obtained off of the property deed or from a plat map available at the county courthouse

- **Acres:**
- **Soil Types**
 - <http://websoilsurvey.nrcs.usda.gov/app/WebSoilSurvey.aspx>
 - *Enter Soil Types Here*
- **Hydrology**
 - <http://dnr.wi.gov/topic/surfacewater/swdv/>
 - Watershed(s):
 - Lakes:
 - Rivers/Streams:
- **Geology (bedrock and glacial information)**
 - <https://home.wgnhs.wisc.edu/wisconsin-geology/bedrock/>
 - <https://home.wgnhs.wisc.edu/wisconsin-geology/ice-age/>
 - *Enter info here*
- **Ecological Landscape**
 - <https://dnr.wisconsin.gov/topic/lands/EcologicalLandscapes>
 - *Enter info here*
- **Pre Settlement Vegetation**

Brief, general description of pre settlement vegetation

- https://p.widencdn.net/d6tghn/Map_S2_Finley
- <https://wgnhs.wisc.edu/catalog/publication/000360>
- *Enter info here*

1.2 Property Description

Provide a short paragraph summarizing the property history and the current condition including major cover types and topography

- *Enter info here*

1.3 Acquisition Summary

Attach detailed acquisition history in appendix. Can be obtained from the county courthouse

- **Acquisition history:**
- **Acquisition date:**
- **Purchase price:**

1.4 Access

Describe the various access points on the property

- **Easements:**
- **Paved and gravel roads:**
- **Driveways:**
- **Field access points:**
- **Trails:**
- **Gates (# and type):**
- **Fencing:**
- **Boat landings(# and type):**

Describe whether property is posted and whether access is granted for recreational activities (e.g. hunting, mushroom and berry picking)

- *Enter info here*

1.5 Improvements

Describe any existing improvements on the property; include wells and buildings if they exist

- *Enter info here*

1.6 Cultural and Historical Resources

Describe and attach maps in appendix of any historic structures (e.g. houses, barns, bridges, mills), cemeteries (e.g. family, Native American burial mounds), archaeological sites (e.g. caves, quarries, campsites, ruins of homesteads), and traditional use areas (e.g. sugar bushes, ceremonial sites, sacred springs)

- <http://www.wisconsinhistory.org/ahi/>
- *Enter info here*

1.7 Rare, Threatened, and Endangered Resources

Brief, general description, attach maps in appendix. Include animal and plant species, plant communities (e.g. bog, floodplain forest, remnant prairie, hemlock relict), and other unique resources (e.g. hibernacula)

- <http://dnr.wi.gov/topic/NHI/>
- <http://dnr.wi.gov/topic/nhi/data.asp?tool=county>
- *Enter info here*

1.8 Wetland Infrastructure

Describe wetland restorations and list water control structures

- *Enter info here*

1.9 Land Use Agreements/Sharecropping

Summarize formal agreements pertaining to the property and include contracts in the appendix (e.g. Conservation Reserve Program, Wildlife Habitat Incentive Program, Managed Forest Law, easements, sharecropping. Include descriptions of informal agreements (e.g. Quality Deer Management)

- *Enter info here*

1.10 Legal/Regulatory Issues

- *Enter info here*

1.11 Major Invasive Species Issues

- *Enter info here*

Section 2. Property Management

2.1 General Management Goals and Objectives

Clearly describe the goals for the property and include both short-term (0-10 year) and long-term management objectives

- *Enter info here*

2.2 Specific Management Unit Information

For each management unit on the property, provide the following information:

- Management unit number or other identifier:
- Habitat type:
- Size (acres):
- Management objective:
- Description of current conditions:
- Desired future condition:
- Treatment design and schedule to meet objectives:

2.3 Management Activity Tracking

Fill out table in appendix for tracking management as treatments occur or describe location of GIS or other management tracking system

Section 3. Monitoring

3.1 Biotic Surveys

Describe all fish, wildlife, invertebrate, plant and other surveys and monitoring. Attach results in appendix

- *Enter info here*

3.2 Environmental monitoring

Describe all soil, water, and air monitoring and attach results in appendix

- *Enter info here*

Section 4. Important Points of Contact

(e.g. owners, neighbors, contractors, consultants)

Name	Title/Organization	Phone	Email

Section 5. Maps

Attach and number the following maps

5.1 Property Locator Map

Plat or other large scale

5.2 Property Management Map

Include management units, cover types, roads, gates, water control structures, firebreaks, access points, etc)

5.3 Aerial Photo

5.4 Soils Map

5.5 Photo Points (if applicable)

Either attach or list locations of photo points on the property and where they are stored

Section 6. Revision History

Identify document changes

Version	Date	Name	Description

Section 7. Appendices

Management Activity Tracking Table		
Date (mm/dd/yyyy)	Management Unit	Treatment Description